

# Special Disaster Grant – Bushfires

## Application Form Primary Producers

NSW Bushfires from 31<sup>st</sup> August 2019



Australian Government

Information checklist									
The following information must be provided to RAA:	Provided with this form:								
<b>Rates Notice / Lease Agreement</b> <i>Your primary production business must be located within a defined disaster area. If you own the property, please attach a copy of your most recent Local Government rates notice for the property impacted by the disaster event. If you lease the property, please attach a copy of your current lease agreement (lease agreement must confirm that you are responsible for meeting the costs being claimed).</i>	Yes								
<b>Evidence of damage</b> <i>5 photographs evidencing direct damage. If photographs are not held, please provide quotes or tax invoices clearly identifiable as being related to damage from the eligible disaster.</i>	Yes								
<b>Tax Return/s</b> <i>If you have previously submitted tax returns to the NSW RAA for Financial Year 2016/17 or more recent, you do not need to provide your tax return.</i>  <i>If not, please provide your most recent tax return OR provide permission for the NSW RAA to contact your accountant directly to obtain.</i>  <i>I hereby give permission for the NSW RAA to contact my accountant directly to obtain my most recent tax return.</i>	Held by RAA  Attached  Yes      No								
<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;"><b>Firm Name:</b></td> <td style="width: 50%;"></td> </tr> <tr> <td><b>Contact Name:</b></td> <td></td> </tr> <tr> <td><b>Phone:</b></td> <td><b>Mobile:</b></td> </tr> <tr> <td><b>Email:</b></td> <td></td> </tr> </table>	<b>Firm Name:</b>		<b>Contact Name:</b>		<b>Phone:</b>	<b>Mobile:</b>	<b>Email:</b>		
<b>Firm Name:</b>									
<b>Contact Name:</b>									
<b>Phone:</b>	<b>Mobile:</b>								
<b>Email:</b>									
<b>Other assistance (BP Number)</b> <i>Have you previously applied for assistance from NSW Rural Assistance Authority? If yes, please provide your six digit BP Number.</i>	Yes      No  <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 16.6%;"> </td> </tr> </table>								

<b>Which eligible disaster caused damage to your primary production business?</b> <i>(Refer Declared Natural Disasters - enter event date and LGA)</i>

Preliminary eligibility criteria		
Please complete the following questions to assist to determine your eligibility for a Disaster Assistance Grant:		
Do you receive the majority (>50%) of your income from your business under normal seasonal circumstances OR meet industry concessions? (refer guidelines eligibility 4.3 for more details)	Yes	No
Were you operating your primary production business in the defined disaster area prior to and at the time of the eligible disaster?	Yes	No
Do you intend to continue/re-establish your primary production business in the defined disaster area?	Yes	No
Are you primarily responsible for meeting the costs being claimed in this Special Disaster Grant application? (If leased, lease agreement is required)	Yes	No
Have you received any other government assistance for the costs now being claimed?	Yes	No
Did you hold an ABN at the time of the disaster?	Yes	No
Your responses to these questions may affect your eligibility for a Special Disaster Grant. Scheme guidelines can be viewed at <a href="http://www.raa.nsw.gov.au">www.raa.nsw.gov.au</a>		

If you have any questions regarding your eligibility for the Special Disaster Grant, please see the Frequently Asked Questions at [www.raa.nsw.gov.au](http://www.raa.nsw.gov.au) or contact RAA on Freecall 1800 678 593.



**Section 6 - Details of expenditure (refer to the scheme guidelines for a list of eligible expenditure that can be claimed)**

Please select the main type of your loss	
	Hiring, leasing or purchase of equipment and/or materials to undertake clean-up
	Additional labour costs (above and beyond normal wage expenditure)
	Disposing of damaged goods and injured or dead livestock
	Repairing a building incl replacement of fittings fittings in a building, essential for resuming operation
	Repairing or replacing fencing and horticultural netting (not covered by other assistance)
	Reconditioning/repairing/replacement of essential plant and equipment
	Salvaging (but not replacing) crops, grain, feed, fertiliser and timber
	Health assessment, treatment and maintenance for livestock, poultry and aquaculture species
	Purchase of fodder, grain, and feeds for livestock and poultry, and/or stock agistment costs incl transport
	Purchase or hire/lease costs for equipment essential to the immediate resumption of the business
	Replacement of essential water used for firefighting purposes, including water cartage
	Payment for tradespeople to conduct safety inspections
<b>Total estimate of clean-up and reinstatement costs</b>	
<b>Requested grant claim for this application (maximum grant of \$75,000 available across this claim &amp; any previous claims)</b>	

**Declaration and authorisation**

I/We understand and declare that:

- I have read, understood, agree to an application of, and I will comply with the scheme guidelines.
- The information I have provided in this application is true and correct.
- If I am applying on behalf of a partnership, trust or corporation, I have the authority to make this application on its behalf.
- The primary production business listed in this application:
  - suffered direct damage as a result of the NSW Bushfires from 31 August 2019, and
  - is an eligible primary production business.
- It is intended that the primary production business will be re-established within the affected area.
- Any overpayment will be recovered.
- I/We have made a claim for insurance where eligible, or insurance has been refused or the payout does not cover all costs, and proof of this claim is attached.
- When asked for financial information, I must provide my personal tax returns in addition to financial information for all business entities with which I have a formal interest including companies, partnerships and self-managed super funds.
- The invoices for this application have not been used to secure any other NSW government funding. (i.e. I have not been reimbursed for these invoices in the past).
- I authorise RAA to discuss this application with relevant private/public authorities, financial lending institutions and accountants, including my nominated financial counsellor/advisor. If required, I will provide documents from the relevant authority to permit the RAA to do this.
- I/We consent and agree to the RAA contacting my financial institution to confirm remittance details (bank account) prior to the release of funding.
- Any assistance received under this scheme will be applied in accordance with the scheme guidelines and the RAA may conduct an audit or inspection to ensure I have complied.
- I have obtained/will obtain all required work approvals and permits prior to commencing work, and I understand the need for any development to be ecologically sustainable, in accordance with the Rural Assistance Act 1989 No 97.
- The NSW Rural Assistance Authority can make relevant enquiries to ensure I receive my correct entitlement.
- Prior to applying for this assistance I/we sought independent financial advice and the taxation implications of any assistance granted has been explained to me.
- Statistics may be collected and analysed in such a way as to protect my anonymity.
- I/We agree to provide feedback in relation to this Scheme.
- I confirm grant funds will be used for items not covered by insurance.

**All business owners, directors or trustees must sign below:**

Applicant	Signature	Name	Position	Date
One				
Two				
Three				
Four				

## How to apply

Please submit your completed application including all supporting documents to NSW RAA by:

**Post:** Locked Bag 23, Orange 2800

**Email:** [rural.assist@raa.nsw.gov.au](mailto:rural.assist@raa.nsw.gov.au)

**Fax:** (02) 6391 3098

## Additional Support

If you have difficulty understanding or completing this form you should seek the assistance of your rural/financial counsellor, business advisor, accountant or a trusted family member/friend.

Language Services (Interpreting and Translating) are available by contacting Multicultural NSW on 1300 651 500 or by visiting [languageservices@multicultural.nsw.gov.au](mailto:languageservices@multicultural.nsw.gov.au)

## Privacy

*The information in this application is provided voluntarily and is being collected by the NSW Rural Assistance Authority for purposes related to the administration of the scheme of assistance under which you have applied, including the assessment of the effectiveness of the scheme. This may involve disclosing the information in this application to contractors engaged by the Authority or to either State or Commonwealth government agencies. We will supply you with details of those that we have disclosed information to, if you apply to us in writing. Information regarding your application may also be discussed and exchanged with the nominated contact persons listed by you in your application. Not providing the information requested in this application or providing false or misleading or incomplete information may impact on the ability of the Authority to accurately assess your application. The NSW Rural Assistance Authority agrees to take all reasonable measures to ensure that the personal information collected by it is stored securely. You may access or correct your personal information by contacting the Authority by telephone on 1800 678 593 (toll free) or by writing to: Manager Administration, NSW Rural Assistance Authority, Locked Bag 23, ORANGE, NSW, 2800. Calls to "1800" numbers from your home phone are free. Calls from public phones and mobiles may be timed and attract charges.*